

A C WHARTON, JR.  
MAYOR

July 19, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

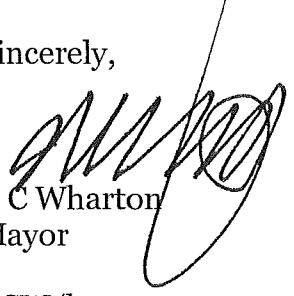
Subject to Council approval, it is my recommendation that:

**Robert C. Jacobson**

be appointed to the Fire Department Board of Appeals with a term expiring October 7, 2011.

I have attached biographical information.

Sincerely,



A C Wharton  
Mayor

ACW/lar

c: Council Members



## CITY OF MEMPHIS

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSIONFire Department Board of Appeals  
BOARD/COMMISSIONName: Robert C. (Bob) Jacobson Birthdate: 6/20/1951Business Address: 109 N. Main St. Ste. 1507 Phone: 901-552-5772Business/Profession: Building Code ConsultantEducation: Assoc. Degree Applied Science, Building Construction TechnologiesHome Address: 109 N Main St. Ste. 1507 Phone: Cell 731-549-6333Resident of Shelby County: 60 years.Professional Organizations/Associations: Tennessee Building Officials Assoc. International Code  
Council,

Other Organizations/Associations: \_\_\_\_\_

Other Interests: \_\_\_\_\_

4/25/2011

Date

A handwritten signature in dark ink, appearing to read "Phil A. Bess".  
Division Director

Original: Mayor

Copies: Members of Council

CAO

Comptroller

## **Robert C. (Bob) Jacobson**

109 North Main Street, Suite 1507

Memphis, Tennessee 38103

Office 901-552-5772 Cell 731-549-6333

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### **EDUCATION**

**Associate of Applied Science,**

Building Construction Technology, State Technical Institute at Memphis,

**4 years Carpenter Apprenticeship Training,**

Carpenters Local 345, United States Department of Labor

### **CERTIFICATIONS**

**Certified by Southern Building Code Congress International**

Building Inspector

Plans Examiner

Zoning and Property Standards Inspector

Chief Building Code Analysis

**Certified by the Council of American Building Officials**

Certified Building Official (CBO)

**Certified by the International Code Council**

Building Inspector # 5178302-B5

Plans Examiner # 5178302-B3

Building Code Official (CBCO) # 5178302-B6

Zoning Inspector # 5178302-75

Certified Building Official # 5178302-CB

**Certified by the State of Tennessee**

Building Inspector # 0101

**Member:**

International Code Council,

Tennessee Building Officials Association,

### **EMPLOYMENT HISTORY**

2008 – Present, Owner, Code Solutions Group, LLC. Construction code consultants. Providing code compliant solutions to Architects, Engineers, Building Owners and Contractors nation wide.

1999 –2008, Owner, Jacobson Enterprises, LLC. Tennessee General Contractor, Building Code Consultant,

1991-1999 (Retired) City of Bartlett, Director of Code Enforcement/Building Official,

1983-1991, City of Bartlett, Building Inspector/Plans Examiner

1970-1983, M. C. White Construction Company, Carpenter/Commercial Construction Superintendent

### **PROFESSIONAL DEVELOPMENT**

**President, Tennessee Building Officials Association:**

1998-1999

**National Standards Committee**

1997-1999, Southern Building Code Congress International

Assigned to the Technical Subcommittee 9 (TS9) National Earthquake Hazard Reduction Program, 2000 Provisions, Quality Assurance Technical Subcommittee

**Board of Directors, Tennessee Building Officials Association**

1994-1999

**President, West Tennessee Code Enforcement Association**

1994 – 1996

**Standard Mechanical Code Change Committee, 3 Year Term**

1995-1998 Southern Building Code Congress International,

**Chairman, Standard Mechanical Code Change Committee**

1996-1997 Southern Building Code Congress International

**AWARDS**

**Tennessee Building Official of the Year:**

1996 Tennessee Building Officials Association,

**Building Official of the Year**

1997 West Tennessee Code Enforcement Association

**Building Official of the Year**

1993 West Tennessee Code Enforcement Association,

**Presidents Award**

1995 Tennessee Building Officials Association

**APPOINTMENTS**

**Tennessee State Board of Building Code Appeals**

1995-1999, Tennessee State Architects Office

**Tennessee Fire Service and Code Enforcement Academy Committee,**

Tennessee Department of Commerce and Insurance

1998-1999

**Liaison to the State of Tennessee Certification Committee**

1996-1999, Tennessee Building Officials Association

**Joint Non-Residential Energy Committee**

1997-1999, International Conference of Building Officials

**Appointed Chairman, Standard Mechanical Code Change Committee**

1996 Southern Building Code Congress International

**Code Interpretation Committee,**

1992-1995, Southern Building Code Congress International

**Joint Committee for Seismic Training for Building Officials,**

1995-1996, Southern Building Code Congress International

**ADDITIONAL WORK EXPERIENCE**

**Listed Arbitrator**

2000-2002, National Center for Dispute Settlement

**New Home Warranty Inspector and Claim Investigator**

1990-2000, Home Buyers Warranty, Residential Warranty Corp, Quality Assurance Warranty

**Independent Home Inspector**

2000 - 2001, Jacobson Enterprises, LLC

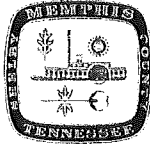
**Expert Witness**

Construction related issues, Building Code, Workmanship, Occupational Safety and Health Act (construction), Americans with Disabilities Act, American National Standards Institute (ANSI), North Carolina Handicap Code.

**FIRE DEPARTMENT BOARD of APPEALS**  
**5 Member Board**  
**3 Year Term**

|                           |            |                 |                  |
|---------------------------|------------|-----------------|------------------|
| <b>Gordon Nevels</b>      | <b>M/W</b> | <b>10-07-09</b> | <b>3yr. Term</b> |
| <b>Howard Glatstein</b>   | <b>M/W</b> | <b>10-07-07</b> | <b>3yr. Term</b> |
| <b>Janet Smith Haltom</b> | <b>F/W</b> | <b>10-07-08</b> | <b>3yr. Term</b> |
| <b>Ron Fuller</b>         | <b>M/W</b> | <b>10-07-07</b> | <b>3yr. Term</b> |
| <b>Willie Nelson</b>      | <b>M/B</b> | <b>10-07-08</b> | <b>3yr. Term</b> |

# City of Memphis



A C WHARTON, JR.  
MAYOR

TENNESSEE

July 19, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

**Majid E. Hatamzadeh**

be appointed to the Fire Department Board of Appeals with a term expiring October 7, 2012.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "A C Wharton", is written over the printed name and title.

A C Wharton  
Mayor  
ACW/lar

c: Council Members



## CITY OF MEMPHIS

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSIONFire Department Board of Appeals  
**BOARD/COMMISSION**Name: Majid E. Hatamzadeh Birthdate: 3/16/1958Business Address: P.O.Box 148 Phone: 901-337-6425  
Cordova, TN 38088Business/Profession: Fire Protection ConsultantEducation: Master of Science in Mechanical Engineering - University Of Memphis 1982  
Bachelor of Science in Mechanical Engineering - Christian Brothers University 1980Home Address: 7730 Chapel Ridge Drive, Phone: 901-737-6425  
Cordova, TN 38016Resident of Shelby County: 34 years.Professional Organizations/Associations: Society of Fire Protection Engineers  
National Fire Protection Association  
National Institute for Certification in Engineering TechnologiesOther Organizations/Associations: Boy Scouts of America.  
Past President - Mid South Chapter Society of Fire Protection Engineers  
Treasurer - Mid South Chapter Society of Fire Protection EngineersOther Interests: Gardening, Landscaping, Involvement in Charities and non profit organization.  
Participation in my three children's educational, recreational, and musical Activities.  
Working with youth as a sports coach in / Soccer/ Basketball.5-2-11

Date

A handwritten signature in black ink, appearing to read "Richard B. Bena".  
Division Director

Original: Mayor

Copies: Members of Council

CAO

Comptroller

# **RESUME**

## **PERSONAL INFORMATION**

MAJID E. HATAMZADEH.  
MARRIED WITH THREE CHILDREN.  
UNITED STATES CITIZEN.

## **EDUCATION**

- 1: DECEMBER 1980 CHRISTIAN BROTHERS UNIVERCITY- MEMPHIS, TENN.  
BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING.
- 2: MAY 1983 UNIVERCITY OF MEMPHIS- MEMPHIS, TENN.  
MASTER OF SCIENCE IN MECHANICAL ENGINEERING.

## **WORK EXPERIENCE**

INDEPENDENT FIRE PROTECTION AND LIFE SAFETY CONSULTANT.

- 1: LASCO FIRE PROTECTION COMPANY. MEMPHIS, TENN. SINCE 1980  
SENIOR DESIGN ENGINEER AND PROJECT MANAGER.
- 2: GOOKIN AND ASSOCIATES. MEMPHIS, TENN. SINCE 1986  
FIRE PROTECTION CONSULTANT ENGINEER.
- 3: CONSULTING ENGINEERING SERVICES. MEMPHIS, TENN. SINCE 1990  
FIRE PROTECTION CONSULTANT ENGINEER.
- 4: MPE COUNSULTING FIRM MEMPHIS, TENN. SINCE 1999  
HEAD OF FIRE PROTECTION DEPTARTMENT AND ASSOCIATE PARTNER.

## **CERTIFICATE**

CERTIFIED SENIOR LEVEL NICET. IN FIRE PROTECTION SYSTEM LAYOUTS  
SINCE 1987.

## **MEMBERSHIPS**

- 1: NATIONAL FIRE PROTECTION ASSOCIATION.
- 2: NATIONAL INSTITUTE OF CERTIFIED TECHNITION.
- 3: SOCIETY OF FIRE PROTECTION ENGINEERS.

## **BRIEF DISCRPTION OF PROJECTS DESIGN AND INSTALLED.**

COMPLETE DESIGN AND OVERSEEING OF INSTALLATION OF VARIOUS TYPES OF FIRE  
PROTECTION SYSTEMS FOR DIFFERENT APPLICATIONS THROUGH OUT THE UNITED  
STATES AND OVERSEAS.  
APPLICATIONS INCLUDES WATER BASED, CHEMICAL BASED FIRE PROTECTION SYSTEMS TO  
INCLUDE FOAM AND ENVIROMENTAL FRIENDLY AGENTS FOR FOLLOWING APPLICATIONS:

- 1: HEALTH CARE FACILITIES
- 2: VARIOUS TYPES OF COMMERCIAL APPLICATIONS SUCH AS SHOPPING MALLS, OFFICE  
BUILDING, RESTURANTS, ETC.
- 3: GOVERMENTS FACILITIES (OFFICES, MUSEUMS, LIBRARIES, WAREHOUSES), HOTELS, MOTELS  
AND SCHOOLS.
- 4: MILITARY FACILITIES SUCH AS AIRCRAFT HANGERS, HAZARDOUS MATERIAL  
WAREHOUSE, ETC.
- 5: INDUSTERIAL APPLICATIONS.





A C WHARTON, JR.  
MAYOR

TENNESSEE

July 19, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

**Ronald A. Fuller**

be reappointed to the Fire Department Board of Appeals with a term expiring October 7, 2013.

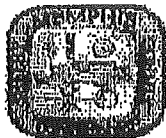
I have attached biographical information.

Sincerely,

A C Wharton  
Mayor

ACW/lar

c: Council Members



## CITY OF MEMPHIS

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSIONFire Department Board of Appeals  
**BOARD/COMMISSION**Name: Ronald A. Fuller Birthdate: 8/17/1949Business Address: 6775 Lenox Center Court Suite 301 Phone: 901-260-9638Business/Profession: Electrical EngineerEducation: B.S.E.E., Christian Brothers College, MemphisHome Address: 2558 Honey Bee Lane Phone: 901-388-6463Resident of Shelby County: 53+ years.Professional Organizations/Associations: I.E.E.E., I.E.S.Other Organizations/Associations: Bellevue Baptist ChurchOther Interests: SportsS-2-11

Date

Handwritten signature of Robin O. Benson.

Division Director

Original: Mayor

Copies: Members of Council

CAO

Comptroller

Ronald A. Fuller, PE  
2558 Honey Bee Ln  
Bartlett, TN 38134  
Home 901-3886463  
Work 901-2609638

Current Assignment                      Director of Engineering and Senior Electrical Engineer

Education                                  Christian Brothers University  
1972 Bachelor of Science Electrical Engineering

Professional Registration                1984 Electrical Engineering  
State of Tennessee

License                                      Alabama #16040  
Arkansas # 6526  
California # E-14030  
Florida # PE0038203  
Georgia # 016332  
Kentucky # PE14910  
Louisiana # 22605  
Mississippi # 09988  
Missouri # EN022502  
North Carolina # 13821  
Rhode Island # 5886 (Inactive Status)  
South Carolina # 11351  
Tennessee # 016914  
Texas # 62776  
Virginia # 017182

Experience                                  June, 1986 to date: JMGR, Inc./TRO  
An Architectural/Engineering firm  
Director of Engineering and Senior Electrical Engineer

Director of Engineering Department of approximately 15 persons including mechanical, electrical, plumbing and structural engineering. I also am Senior Electrical Engineer for the 4 person electrical group. My Director duties include management of productivity, marketing, and employee performance evaluations. My duties as Senior Electrical Engineer included the design of lighting, power, alarm, communication, and telephone, data and fiber optic cabling systems for commercial and institutional type buildings and projects. These included hospitals, medical office buildings and clinics, office buildings, banks, credit unions, schools, parking garages, prisons, retail and government buildings. Projects included both new construction and renovations. I also manage some engineering only type projects and projects where we provided engineering services to other architectural firms. The firm name was changed from JMGR, Inc. to TRO in 2001.

November, 1972 to June, 1986: Allen and Hoshall, Inc.  
An Engineering/Architectural firm  
Senior Electrical Engineer

Senior Electrical Engineer for a 6 person electrical group. My duties included the design of lighting, power, control, instrumentation, alarm and communications systems for commercial, industrial, and institutional type buildings and projects. These included hospitals, medical office buildings and clinics, office buildings, banks, schools, parking garages, prisons, airports, manufacturing , warehouse, water treatment, wastewater treatment and government buildings. Projects included both new construction and renovations.

May, 1972 to November, 1972: Walk Jones, Francis Mah, Inc  
An Architectural/Engineering firm  
Electrical Engineer

My duties included the design of lighting, power, alarm and communications systems for commercial and institutional type buildings and projects. These included hospitals, schools and office buildings.

#### Other Information

Member of the Memphis Fire Department Board of Appeals

Member of the Illuminating Engineers Society of North America

Wrote an article in Electrical Consultant Magazine in 1985 on networking the various emergency power systems, totaling 3275 Kw for Methodist Memorial Hospital in Memphis, TN.

Received a Certificate of Recognition from the US Army Corps of Engineers, Louisville District for the Modular Design System development.

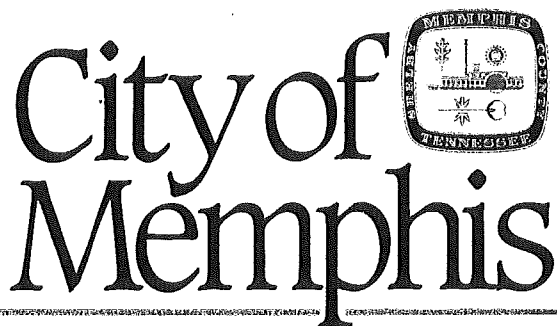
#### References:

Upon request.

**FIRE DEPARTMENT BOARD of APPEALS**  
**5 Member Board**  
**3 Year Term**

|                    |     |          |           |
|--------------------|-----|----------|-----------|
| Gordon Nevels      | M/W | 10-07-09 | 3yr. Term |
| Howard Glatstein   | M/W | 10-07-07 | 3yr. Term |
| Janet Smith Haltom | F/W | 10-07-08 | 3yr. Term |
| Ron Fuller         | M/W | 10-07-07 | 3yr. Term |
| Willie Nelson      | M/B | 10-07-08 | 3yr. Term |

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TENNESSEE

A C WHARTON, JR.  
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July 19, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

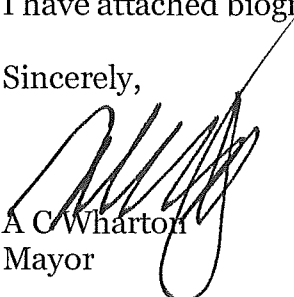
Subject to Council approval, it is my recommendation that:

**Howard B. Glatstein**

be reappointed to the Fire Department Board of Appeals with a term expiring October 7, 2013.

I have attached biographical information.

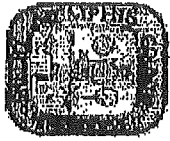
Sincerely,



A C Wharton  
Mayor

ACW/lar

c: Council Members



## CITY OF MEMPHIS

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSIONFire Department Board of Appeals  
**BOARD/COMMISSION***hglatstein@fisherarnold.com*Name: Howard B. Glatstein Birthdate: 12/2/1942Business Address: 9180 Crestwyn Hills Drive Phone: 901-748-1811Business/Profession: ArchitectEducation: Bachelor of AchitectureHome Address: 1316 Winterberry Cove Phone: 901-754-7114Resident of Shelby County: 38+ years.

Professional Organizations/Associations: \_\_\_\_\_

Other Organizations/Associations: Beth Shalom Synagogue

Other Interests: \_\_\_\_\_

5-2-11

Date

Division Director

Original: Mayor

Copies: Members of Council

CAO

Comptroller



**Howard B. Glatstein, AIA, NCARB**  
**Department Head, Architecture**

**Education**

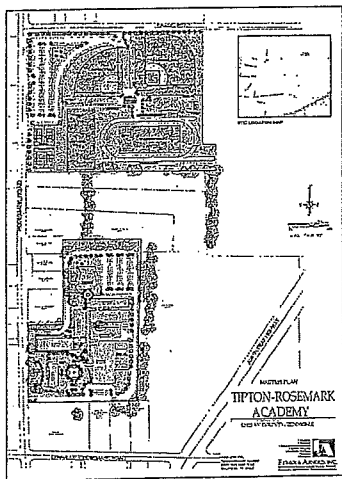
University of Oklahoma  
Bachelor of Architecture, 1966

**Active Registration**

Professional Architect - State of Tennessee  
American Institute of Architects, AIA  
National Council of Architectural Registration Boards (NCARB), 1970

**Professional Experience**

As Department Head, Mr. Glatstein oversees design, production of documentation and quality of work on a wide variety of projects. He has over 30 years in architectural practice specializing in commercial and institutional building types. He has designed prototype facilities for the Shelby County Fire Department and the City of Memphis Park Commission. His work on the Bolivar, Tennessee Municipal Center earned a design award from the Tennessee Masonry Institute. Other project types include schools, banking facilities, skilled nursing care, assisted living care, nursing home care, multi-family housing, police precinct facilities, retail, restaurants and religious facilities. Mr. Glatstein's previous professional affiliation includes his private architectural practice for 20 years in the Shelby County Community.



Tipton-Rosemark Academy  
Shelby County, Tennessee

**Tipton Rosemark Academy - Shelby County, Tennessee**

Mr. Glatstein served as Project Architect and Project Manager for the study and master planning Tipton-Rosemark Academy, a private Christian Academy that has approximately 550 students. Future anticipated growth is to provide academic programs for 1000 students within five years. Master planning services included defining programmatic needs through 3 charrette sessions, developing a master plan to meet future growth, providing a logical and economical sequence for phasing of construction, cost estimates per phase and master planning programs for their recreational facilities.

**Paris Middle School Gymnasium - Paris, Tennessee**

Mr. Glatstein was the Architect-of-Record for this middle school gymnasium. The gymnasium was designed to serve several purposes. It serves as the sight for the school's basketball games, as a facility for school programs including band concerts, and as a place for community programs and sports. The gymnasium was designed with acoustic control to accommodate these activities. Skylights and glass walls are used to introduce light into long corridors connecting to the existing building.



Paris Middle School Gymnasium

**Bolivar Municipal Center, Bolivar, Tennessee**

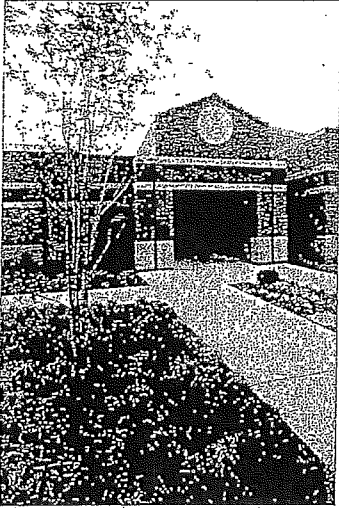
Mr. Glatstein served as project architect for this new 26,000 SF facility. It houses a fire station, senior center, basketball courts, city hall, city offices and council chamber and community activity/meeting rooms. Because of its inadequate size and poor condition, the people of Bolivar chose to replace the existing community center with a new facility on the same two acre site in the middle of town. The site is surrounded by single-family residences and small-scale commercial structures.



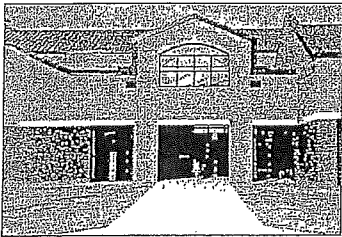
Bickford Community Center  
Memphis, Tennessee

**Bickford Community Center, Memphis, Tennessee**

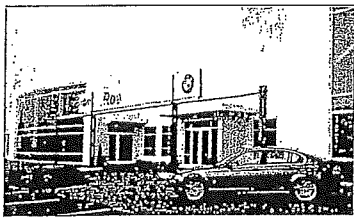
Mr. Glatstein is served as project architect for this project which included the complete interior renovation of an existing 16,000 SF City-owned Community Center. The center contains a gymnasium, senior citizen areas, crafts area, meeting rooms, game room and library as well as staff offices and support spaces. As part of the renovation, the entrance,



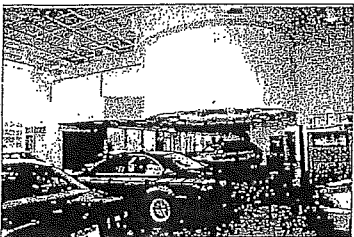
Bolivar Municipal Center  
Bolivar, Tennessee



Hollywood Community Center  
Memphis, Tennessee



Roadshow BMW  
Memphis, Tennessee



Roadshow BMW  
Memphis, Tennessee

previously unidentifiable, was shifted from its existing location to a street-side exposure. The address was even changed. Security at city community centers is a key element of all facility design, especially critical for centers located in lower income area.

#### Hollywood Community Center, Memphis, Tennessee

Mr. Glatstein served as project architect for this 20,000 SF facility which became the prototype for the City of Memphis Park Commission's future community centers. It includes game rooms, a gymnasium, meeting rooms and arts and craft areas. Security being of the utmost importance, the use of glass and door openings is limited. The building was bid within the \$1.2 Million budget and was completed within the allowed eleven month construction time with no change orders. It has successfully served as a source of community activity and pride.

#### Roadshow BMW Dealership, Memphis, Tennessee

Mr. Glatstein served as Lead Architect for the design of Roadshow BMW, Memphis' premier BMW automobile dealership. This new 52,000 SF building is contemporary in design and displays the full line of BMW automobiles as well as the new Mini-Cooper, BMW's latest entry into the American automobile market. Features include a new customer lounge and coffee area for the added comfort of Roadshow's clients while shopping, as well as when having routine maintenance performed. An expanded boutique provides a larger inventory of BMW and Mini accessories.

#### Federal Express Corporate Technical Complex, Memphis, Tennessee

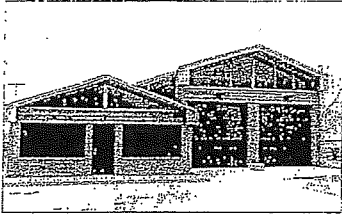
This project is currently underway and in the final stage of construction documents. Mr. Glatstein was responsible for the space planning and interior design of four existing buildings comprised of approximately 200,000 square feet located in the FedEx Complex on Airways Blvd. The scope of work includes the complete interior demolition of eight floors, new construction of interior partitions, office cubicles, break rooms, conference rooms & private offices. The scope also includes completely new HVAC equipment and air distribution, lighting, power, fire protection and internal communications. Mr. Glatstein was also responsible for the organization, direction and relocation of 700 FedEx employees. The estimated cost of this work is \$8,000,000.00. The project at this time is ahead of schedule and is estimated to be within construction cost budget.

#### Federal Express World Revenue Operations, Memphis, Tennessee

Mr. Glatstein was responsible for the space planning and complete redesign of the interior of six floors, approximately 120,000 square feet, in an existing office building located in Nonconah Corporate Center and to organize and direct the move and relocation of around 500 FedEx employees. This effort involved the complete interior demolition and new reconstruction of partitions, office cubicles, new HVAC system and distribution, new lighting, power, fire protection and internal communication system coordination. This work was accomplished on time and within budget at a construction cost of \$2,000,000.00.

#### Horn Lake Community Center, Horn Lake, Mississippi

Mr. Glatstein is Lead Architect for this new community center to serve the citizens of Horn Lake. The facility features one (1) 50' x 84' basketball court with retractable goals, two (2) smaller side courts with adjustable height goals (8'-0" to 10'-0" above the floor), gymnasium seating for approximately 200 people, meeting room for approximately 300 people (with moveable partition to divide into two smaller meeting rooms), senior citizens room, kitchen, concession area, game room, aerobic/cardiovascular/TV area (in game room), and offices for Parks Department.



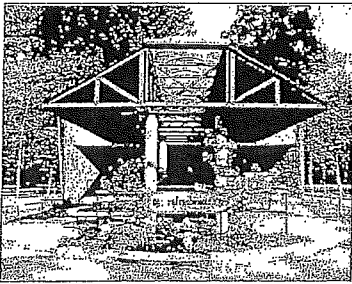
Fire Station #4  
Millington, Tennessee

#### Fire Station #2, Germantown, Tennessee

Mr. Glatstein served as project architect for Fire Station #2, comprised of approximately 6,500 SF. This fire station was designed to complement the neighborhood and enhance the residential feeling. The building accommodates four pieces of apparatus and provides "home-like" living areas for the fire fighters. In keeping with the standards of the City, all mechanical equipment is roof mounted and concealed within the walls of the building.

#### Fire Station #4, Millington, Tennessee

Mr. Glatstein served as project architect for Fire Station #4, one of the first of three fire stations built by the Shelby County Government. This facility served as the prototype fire station for the Shelby County, Tennessee Fire Department. The 3,500 SF facility is constructed on a "postage stamp" size lot of only .75 acre. It houses a three or four person crew and two pieces of apparatus. It is adaptable to accommodate women fire fighters should the need arise. Because of its small size; as much glass as possible and vaulted ceilings were used to open the interior space. Other locations where the prototype has been built included rural and residential areas where the building blends well into its surrounding.



East Concession Building at the Memphis Zoo

Other clients for which Mr. Glatstein has served as project architect include:

- Southwide Development Corp.
  - Office/Warehouse Complex  
200,000 SF, Memphis, TN
  - Office/Warehouse Complex  
75,000 SF, Jackson, TN
- U.S. Postal Service Sorting Center  
35,000 SF Addition, Memphis, TN
- Memphis Sewing Machine Office/  
Warehouse Facility, Memphis, TN
- St. Jude Children's Research Hospital
- Shelby County
  - City of Memphis
    - Fire Services
    - Police Services
    - Park Commission
  - Memphis City Schools System
  - City of Germantown
  - Shops of John Simmons
  - Dobbs Gift Shops

#### Community Activities

City of Memphis Fire Code Board of Appeals, Founding Chairman  
 City of Germantown Design Review Commission  
 City of Germantown Historical Commission  
 Memphis Jaycees  
 Metropolitan YMCA, Past Board Member  
 Downtown YMCA, Past President  
 Tennessee State Handball Association, Past President



TENNESSEE

A C WHARTON, JR.  
MAYOR

July 19, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

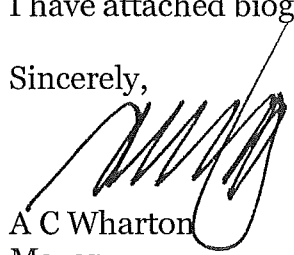
Subject to Council approval, it is my recommendation that:

**Janet Smith-Haltom**

be reappointed to the Fire Department Board of Appeals with a term expiring October 7, 2011.

I have attached biographical information.

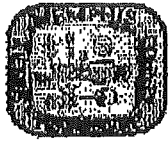
Sincerely,



A C Wharton  
Mayor

ACW/lar

c: Council Members



## CITY OF MEMPHIS

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSIONFire Department Board of Appeals  
BOARD/COMMISSIONName: Janet Smith-Haltom Birthdate: 12/6/1959Business Address: 104 S. Front Street Phone: 901-525-2557Business/Profession: ArchitectEducation: Bachelor of Architecture, University of Arkansas, FayettevilleHome Address: 1747 Galloway, Memphis, TN Phone: 901-278-3809Resident of Shelby County: 21+ years.Professional Organizations/Associations: American Institute of Architects, International Downtown  
Association, National Trust for Historic Preservation, Urban Land InstituteOther Organizations/Associations: Trinity Church, South Main Historic District Association, Congress  
for New Urbanism, Evergreen Historic DistrictOther Interests: Education of Children, Performing and Visual Arts, TravelS-2-11

Date

A handwritten signature in dark ink, appearing to read "R. A. Benson".

Division Director

Original: Mayor

Copies: Members of Council

CAO

Comptroller



*"The design and scheme of our project incorporates a transition between the historical fabric of the city and its future expansion, and its success is a direct result of Janet's dedication, determination and hard work. Her experience as a team leader and manager has been one of the greatest assets for this project. We have worked very closely with Janet and her firm, and we have never had a project run as smoothly or efficiently as this one. She has integrated herself as part of our "court family" and we are proud to have her working with us."*

– US District Judge Thomas G. Hull on the U.S. Federal  
Courthouse Project, Greeneville, Tennessee

#### Janet's design philosophy:

Architecture is more than just the assemblage of building components. I have always believed that architecture has the greater responsibility of giving shape and identity to the public as well as the private domain. My passion for designing socially conscious architecture is easily referenced by the types of projects that make up my portfolio. For me, urban design projects, especially those involving historic preservation and restoration, are an incredible and unique challenge – one that I embrace and actively promote. I am constantly striving to understand the history of a city or community and support the ways in which a community embraces its heritage through the built environment. My design philosophy stems from a belief that buildings must be more than aesthetically pleasing, their design must emanate a concern for how people will interact with the space.

Designing within a historically significant context takes patience, listening skills, communication and the ability to build trust between numerous entities. My role is often to unify the chaos that can be inherent in designing projects that encompass historic elements, involvement from civic, public and private entities, and adherence to design guidelines. A project of this nature can be likened to a multi-layered tapestry of significant threads – each unique and important in their own right – that must be woven together and completely integrated to create the final work of art.

*"We picked this project for an Honor Award because it seemed to us to be an impeccable job of returning this powerful neoclassical building to its original clarity and grandeur while accomplishing modern programmatic and technological requirements. The results are truly amazing. Spatial presence has been restored. Natural light readmitted. Modern lighting and technology are beautifully worked and executed."*

– Awards Jury, AIA Gulf States Regional Awards for the renovation design of the Shelby County Courthouse

Public architecture must be designed and built to endure. My experience with all aspects of public architecture, and specifically urban and historic buildings, has provided me great exposure to the dynamics necessary for buildings to withstand the test of time. The intent of my urban design endeavors has been to convey the diversity of our client's functional needs and aesthetic desires through an expressive built environment that also integrates the history and influences of the project's location. Although project-to-project the visual imagery is different — the design philosophy remains consistent: to offer clients an evolution of ideas, forces and dialogue that will ultimately shape a final responsive solution.

**PROFESSIONAL BACKGROUND**

A Principal/Partner of Hnedak Bobo Group and the leader of the firm's Urban/Mixed-Use Design Studio, Janet has more than 23 years of architectural design experience and has been marked by accolades and design awards for her work on a variety of projects. Specializing in historic renovation, public buildings and mixed-use developments, Janet has helped shape the face of Memphis with numerous award-winning designs. Her studio alone has received more than 60 design awards. She has held leadership roles in award-winning projects such as Memphis' Historic Peabody Place Mixed-Use Development, the Orpheum Theatre renovation, the Shelby County Courthouse, the Main Street Trolley and Pedestrian Mall, and The Lofts Condominiums – all deteriorating buildings that Janet and her studio rescued through their specialized renovation efforts. Janet's passion for designing socially-conscious architecture shines throughout all of her projects. She is known for immersing herself in every project she takes on, showing great concern for how people interact with her architecture.

Janet's interest and insight into urban architecture has made her an instrumental member of the Memphis community. She is an active member of the American Institute of Architects, National Trust for Historic Preservation, the International Downtown Association and the Urban Land Institute. Janet also served as a mayor-appointed volunteer on the Fire Board of Appeals, which reviews cases involving variation in the standard fire code as well as anti-neglect violations. Janet attributes her professional growth to experience and interaction. She enjoys bringing people and ideas together, setting goals, and seeing those goals become a reality.

**EDUCATION**

- Bachelor of Architecture, University of Arkansas, 1983

**REGISTRATIONS**

- Registered Architect in Tennessee
- Certified by National Council of Architectural Registration Boards



## JANET SMITH-HALTOM, AIA (CONTINUED)

HNEDAK BOBO GROUP

MEMPHIS, TENNESSEE

### PROFESSIONAL ASSOCIATIONS

- Memphis Fire Board of Appeals, Former Chairman, 3 years
- American Institute of Architects, Member, Program Director 2005
- AIA Committee on Architecture for Justice, Member
- South Main Historic District Loft Tour, 2002 & 2003 Chairman
- National Trust for Historic Preservation, Member
- Urban Land Institute, Member
- International Downtown Association, Member
- Congress for the New Urbanism, Member
- Council for Urban Economic Development, Former Member
- International Economic Development Council, Former Member
- Memphis Housing Association Transformation Task Force, Former Member

### AWARDS/ ACCOLADES

- "Downtown Pioneer of the Decade," 2001, *Downtowner Magazine*
- "Top 40 Under "40" Awards honoree, 1999, *Memphis Business Journal*
- Orpheum Theatre – *Engineering Design Technology Recognition*
- Shelby County Courthouse – *five design awards*
- Junior Achievement's Exchange City – *two design awards*
- Fire Museum of Memphis – *three design awards & published in Interior Design magazine*
- Grace St. Luke's Episcopal School – *three design awards*
- Main Street Trolley/Light Rail Pedestrian Mall – *nine design awards*
- Levi Elementary School – *Award for Extraordinary Service, Memphis School Board*
- Greenville Federal Courthouse – *National Partnering Award, 2002 – Project Director Federal Courthouse & GSA Honor Award for Construction Excellence, 2002 – Project director Federal Courthouse*
- Peabody Place Historic Mixed-Use – *thirteen design awards*





## JANET SMITH-HALTOM, AIA (CONTINUED)

HNEDAK BOBO GROUP

MEMPHIS, TENNESSEE

### LECTURES & PUBLICATIONS

- Southern Women's Magazine, 2003 feature article on four women in construction
- "Education in our Downtowns," Spring 2003, Speaker at the International Downtown Association Conference
- "Lest They Forget," June 2002, *Interior Design Magazine* article on the historic Fire Museum of Memphis
- "Preserving A Downtown's Heritage in Memphis," October 2001, *Urban Land Magazine*
- "Capitalizing on Culture," September 2001, Speaker at the International Downtown Association Conference
- "Once, she built forts for playmates...", 1999, *Commercial Appeal*
- "Women in Architecture," 1993 Exhibit of Works, Auburn University
- "Spotlight on Janet Smith-Haltom," *Women in Architecture*, Winter 1992, American Institute of Architects

### PROJECT EXPERIENCE

Janet's urban project experience includes:

- Main Street Mall and Trolley, Memphis, *recipient of nine design awards*
- Peabody Place Mixed-Use Development/Renovation: housing/office/retail/museum, Memphis, *recipient of thirteen design awards*
- Shelby County Courthouse Renovation, Memphis, *recipient of five design awards*
- Fire Museum of Memphis, *recipient of three design awards*
- Orpheum Theater Addition/Renovation, Memphis, *Engineering Design Technology Recognition*
- Junior Achievement's Exchange City, Memphis, *recipient of two design awards*
- Sterick Building (through design development), Memphis
- Crump Building Center City Commission offices, Memphis, *recipient of Historic Preservation Award*
- Allenberg Building (HBG's offices): office/apartment/retail, Memphis
- Main Street Demonstration Block visionary sketches, Memphis
- Harbortown Master Planning: housing/ hotel/ office/ retail, Memphis
- Orgill Building-The Lofts, Memphis, historic warehouse conversion into apartment/condo units



## JANET SMITH-HALTOM, AIA (CONTINUED)

HNEDAK BOBO GROUP

MEMPHIS, TENNESSEE

### PROJECT EXPERIENCE

(CONTINUED)

- Central Station Master Planning, Memphis, *Feasibility study for historic train station conversion into residential living - Architects of Record*
- 67 Madison (Old Union Planters Bank) Luxury Apartments, Memphis
- One Beale Mixed-Use (condominiums and hotel), Memphis
- Elvis Presley's Restaurant, Memphis, historic building conversion
- Three foot Building Mixed-Use Development: condos/retail/hotel, Meridian, Mississippi
- Historic Delancy Lofts, Washington, D.C.
- East Square Development Condo/Hotel, downtown Fayetteville, Arkansas
- Charlotte Lofts: housing/retail through design development, Charlotte, North Carolina
- Greeneville Federal Courthouse/Office Building, Greeneville, Tennessee, new building located in historic public town square, *recipient of Construction Excellence Award & Marvin M. Black National Partnering Award*
- Target House: housing, Memphis
- The Incubator, Memphis, historic warehouse conversion into hi-tech business center
- 387 South Main Historic Application, Memphis
- Grace St. Luke's Episcopal School, Memphis, located in historic Memphis neighborhood, *recipient of three design awards*
- Shelby County Government East Campus master planning, Memphis
- Shelby State Community College renovations, Memphis
- Southern College of Optometry, Memphis
- UT Cancer Research Center, Memphis